



Figheldean Parish Council

(Draft until signed at next meeting)

Minutes of meeting held 17th November 2020 – Via Zoom

Present

Cllr John Menzies	Chairman
Cllr Tina Cole	Vice-Chair
Cllr Nick Tissot	
Cllr Darrell Amison	
Cllr David Ferguson	
Cllr Katie Crothers	
Cllr John Smale (W)	
Sandra Burch	Clerk

Public Question Time

ITEM	DESCRIPTION	ACTION
1	Apologies	
2	Declaration of Interests None.	
3	Minutes of the meeting of 16th September 2020 These were agreed and signed by the Chairman.	
4	Matters arising from the minutes Ablington Wood Cllr T Cole has arranged to meet with tree specialist Nigel Fitchett and Derek Hanson to ask for an amended quote, so to allow for a few large trees to be made safe and die back naturally rather than being felled. This will improve the habitat, whilst enabling a more sympathetic approach. The meeting is set for 20 November 2020, and this will afford the Councillors the opportunity to compare two comparable quotes for review and decision. Gunville Cllr D Amison has emailed related parties to make arrangements for an on-site social distanced meeting early in December; the current Government Covid guidelines preclude gatherings of more than one person. Responsibilities To be reviewed at the end of meeting.	TC DA
5	Chairman's Report The Chairman welcomed everyone to another Zoom meeting and gave thanks to Katie for the use of this meeting platform. Thanks were expressed to all, and for the continued support of members and the contribution shown and delivered on behalf the Council.	



	<p>Key points of discussion are summarised as follows:</p> <ul style="list-style-type: none"> • Discussions have taken place with Graham Watson, who has agreed to put his name to a document stating that he would accept full liability against any individual who puts forward a claim against him whilst working as a self-employed contractor for the Figheldean Parish Council. It was also noted that, he and his team, will take all due care when undergoing any work and will wear all correct protective clothing as regulated by Health & Safety. • VH has been given the go ahead to organise the Caravan Training for next year; in collaboration with Cllr David Ferguson (<i>ref: MOD Lease</i>) • Concerns were expressed over inaccurate 'Road Work' signage. The High Street has had signs in place for at least two weeks, stating that re-surfacing is to be carried out on the 16 November 2020 for two days. No work has taken place to date, with acknowledgement that the 'back road' requires urgent repair. • Finally, pavement car parking around the Village; in particular, at the High Street and the end of Pollen Lane. Cllr D Amison suggested that he would contact the local PSCO asking him to attend a meeting at Gunville, and at the same time ask him to police unreasonable parking. <p>Cllr T Cole also suggested the use of social media and the parish magazine to highlight these issues.</p>	DM
6	<p>Other Organisations Reports</p> <p>No other organisations were in attendance.</p> <p>The village hall is currently shut due to a second lockdown. It has therefore been agreed that caravan training should continue, bringing in much needed income for the village hall.</p>	
7	<p>Councillors Reports</p> <p>Cllr Tina Cole No Planning permission applications to report. There is no further news on the Old School or Bus Station, and TC has agreed to enquire on behalf of the Parish Council.</p> <p>Cllr Nick Tissot A recent email has confirmed that there is no update in relation to the re-routing of the river from SDDFA, the River Trust or Environment Agency. It was noted that it is going to be a long and protracted process, that any project news will be communicated as soon as it becomes available.</p> <p>Cllr D Amison It was recognised by all that the Remembrance Service organised by Trevor Woodbridge and Chrysogon Bamber was outstanding. Despite the current challenges and restrictions on church services, it was well attended, and as a parish council we should pass on our appreciation. Clerk to arrange on behalf of the Parish Council.</p>	<p>TC</p> <p>Clerk</p>



8	<p>Report by Wiltshire Cllr Smale</p> <p>An email of complaint has been issued regarding the shutting down of the A345 for Ash Die Back; causing a diversion on the back road which is considered not suitable for HGVs and high volumes of traffic.</p> <p>Netheravon Airfield are reporting issues with dog walkers who have been using an active runway to exercise their dogs; and there has been an increase in the rat population within certain parishes, which need to be reported to the relevant local authority (Environmental Health).</p>																																																					
9	<p>Clerk Report: Finance report up to 16th November 2020</p> <table><tr><td>Income</td><td>£</td></tr><tr><td>Precept</td><td>19,098.00</td></tr><tr><td>Vat Refund</td><td>2,426.58</td></tr><tr><td>Insurance Claim</td><td>696.80</td></tr><tr><td>Save our Woods</td><td>140.00</td></tr><tr><td></td><td><u>22,361.38</u></td></tr></table> <table><tr><td>Expenditure</td><td>£</td></tr><tr><td>Dog Bins</td><td>850.00</td></tr><tr><td>Grass Cutting</td><td>1,680.15</td></tr><tr><td>Public Works Loan</td><td>1,873.34</td></tr><tr><td>Parish Magazine</td><td>1,017.64</td></tr><tr><td>Parish Clerk</td><td>2,735.20</td></tr><tr><td>Waste Bins at Village Hall</td><td>301.55</td></tr><tr><td>Bank Charges</td><td>-</td></tr><tr><td>Insurance</td><td>401.70</td></tr><tr><td>Audit Fee</td><td>200.00</td></tr><tr><td>Maintenance & HS</td><td>1,815.50</td></tr><tr><td>Save our Woods- Purchase and Legal</td><td>55.00</td></tr><tr><td>Miscellaneous</td><td>404.75</td></tr><tr><td>Donations and Funding</td><td>350.00</td></tr><tr><td>Small Asset Purchases</td><td>1,476.06</td></tr><tr><td>Subscriptions</td><td>237.50</td></tr><tr><td>Website Development and Charges</td><td>465.83</td></tr><tr><td>Ablington Wood Expenditure</td><td>1,167.50</td></tr><tr><td></td><td><u>15,031.72</u></td></tr></table> <table><tr><td>Surplus or Deficit</td><td><u>7,329.66</u></td></tr></table> <p>Current Bank Balance £21,014.52</p> <p>The external auditors PKF LittleJohn Ltd requested more information regarding last year’s accounts due to extra income - fundraising for SOW of £29k. A charge of £360 was incurred for the extra audit checks.</p>	Income	£	Precept	19,098.00	Vat Refund	2,426.58	Insurance Claim	696.80	Save our Woods	140.00		<u>22,361.38</u>	Expenditure	£	Dog Bins	850.00	Grass Cutting	1,680.15	Public Works Loan	1,873.34	Parish Magazine	1,017.64	Parish Clerk	2,735.20	Waste Bins at Village Hall	301.55	Bank Charges	-	Insurance	401.70	Audit Fee	200.00	Maintenance & HS	1,815.50	Save our Woods- Purchase and Legal	55.00	Miscellaneous	404.75	Donations and Funding	350.00	Small Asset Purchases	1,476.06	Subscriptions	237.50	Website Development and Charges	465.83	Ablington Wood Expenditure	1,167.50		<u>15,031.72</u>	Surplus or Deficit	<u>7,329.66</u>	
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10	<p>AOB</p> <ul style="list-style-type: none">• Precept: Clerk to prepare budgets for next year and communicate to councillors.• Risk Assessments for contractors and areas of the parish: Risk assessments have been prepared and need to be reviewed. It was recommended that frequency of audit	<p>Clerk</p> <p>Clerk</p>																																																				



checks should be incorporated. It was agreed that the Clerk research buying more 'at risks' signs, especially for Multi Court.

- **Councillors' Responsibilities**

To be allocated to individual councillors, with a view to recruiting new councillors who could contribute in defined areas of expertise.

Figheledean Parish Council

Area of Responsibility	Councillor Main Lead	Councillor Second Lead
Policing, Fire safety, Emergency Planning and Resilience: includes the leadership role for the development of a Parish Resilience Plan (all Councillors to contribute). Leads the Council's liaison with Wilts and MOD Police, Dorset & Wilts Fire and Rescue, SW Ambulance Service, Environment Agency and Public Health England.	Katie Crothers (plan only)	David Ferguson
Highways and transport: road maintenance, drains, pavements, street lighting and signs, transport services, parking, speeding, implementation of the Mill Lane TRO. Council representative on the Community Area Transport Group (CATG).	John Menzies	Darrell Amison
Planning: planning applications, rights of way, liaison with Wilts Council and the Defence Infrastructure Organisation. Leads the development of a Parish Plan (all Councillors to contribute).	Nick Tissot	All Councillors on Plan Tina Cole
Facilities Management: playing field, playground, multi-court, grass-cutting, litter, animal waste, defibrillators. Councillor with lead responsibility for Ablington Wood and liaison with the Village Hall Committee, risk assessments	Tina Cole	John Menzies
River Avon: project leadership for the Mill Pool, Gunville and Wessex Rivers Trust/EA project to scope the possible re-channelling of the River Avon. Responsible for promoting bio-diversity within the Parish and leads the Council's liaison with SDDFA and the DIO (for matters relating to the River Avon).	Darrell Amison	Nick Tissot
Media & Communications: social media, website, liaison and supports the editor of the Parish newsletter.	David Ferguson	Katie Crothers

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Date of Next Meeting

The next Parish Council Meeting will be held on: Tuesday 13th January 2021

Signed Date